



VILLAGE OF KEY BISCAYNE

Office of the Village Manager

Village Council
Robert Orlakowski, Mayor
Jorge E. Mendia, Vice Mayor
Martha Idez-León Broucek
Carol Diaz-Castro
Mortimer Fried
James L. Peters
Robert L. Vernon

Village Manager
Jacqueline R. Menendez

DT: February 17, 2004

TO: Honorable Mayor and Members of the Village Council

FR: Jacqueline R. Menendez, Village Manager

RE: Crandon Boulevard Master Plan Implementation Committee

RECOMMENDATION

It is recommended that the Council approve the accompanying ordinance which creates the Crandon Boulevard Master Plan Committee with the following appointments: Dr. Henry Groschel-Becker, Karen Ilorente, Steve Liedman, Matthais Kammerer, Andrew Lemke, Shayna Lopate, and Bill Cole.

BACKGROUND

The Crandon Boulevard Master Plan recommends that an Implementation Committee be created. The purpose of this Committee is as follows:

1. Assist staff in working with the Miami-Dade County Citizens Independent Transportation Trust (CITT) in the adoption of the Village's Five (5) Year Transportation Plan (2003-2008).
2. Assist staff in obtaining approval of the Crandon Boulevard Streetscape Master Plan ("Master Plan") by the Miami-Dade County Commission.
3. Monitor the implementation of the Master Plan.

ORDINANCE NO. 2004-

AN ORDINANCE OF THE VILLAGE COUNCIL OF THE VILLAGE OF KEY BISCAYNE, FLORIDA CREATING AN ADVISORY BOARD TO BE KNOWN AS THE CRANDON BOULEVARD MASTER PLAN IMPLEMENTATION COMMITTEE; PROVIDING, AMONG OTHER THINGS, THE NUMBER AND QUALIFICATIONS OF BOARD MEMBERS, RULES OF PROCEDURE AND THE DUTIES AND RESPONSIBILITIES OF THE BOARD; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Village Council desires to create a Crandon Boulevard Master Plan Implementation Committee (the “Board”) to provide recommendations to the Village Manager and Village Council in order to achieve the full implementation of the Crandon Boulevard Master Plan; and

WHEREAS, the Village Council finds that the creation of the Board, as an Advisory Board of the Village, is in the best interest of the Village and its residents.

BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF KEY BISCAYNE, FLORIDA, AS FOLLOWS:

Section 1. **Recitals.** That the above stated recitals are true and correct and are incorporated herein by this reference.

Section 2. **Creation of Board.** That Article IX “Crandon Boulevard Master Plan Implementation Committee” of Chapter II “Administration” of the Village Code is hereby created, to read as follows:

Article IX. Crandon Boulevard Master Plan Implementation Committee.

Sec. 2-160. Creation, composition, qualifications and term.

- (a) In accordance with Village Code Section 2-10, there is hereby created and established the Village of Key Biscayne Crandon Boulevard Master Plan Implementation Committee (the "Board"). The Board shall be composed of seven (7) members appointed by the Mayor, with the approval of the Council, as provided by Village Charter Section 2.02. Each member of the Council may nominate one Board member. Board members shall serve at the pleasure of the Council. Each member shall be appointed for an indefinite term of up to two (2) years. The term of office shall sooner expire on completion of the work of the Board. Members of the Board shall serve without compensation and shall not be reimbursed for travel, mileage, or per diem expenses.
- (b) Each member of the Board shall be a full time resident of the Village who has continuously resided within the Village for the twelve-month period immediately prior to the appointment, and shall not be an employee of the Village. Any member who ceases to reside within the Village Limits during his or her term of office shall be deemed to have resigned as of the date of his or her change of residence from the Village. In the event of the resignation or removal of any member of the Board, the Mayor shall appoint a person to fill the vacancy on the Board for the unexpired portion of the term of the member vacating such office, subject to approval of the Village Council. In appointing members of the Board, the following membership qualification guidelines may be considered:
 - (1) demonstrated interest in Village beautification and transportation issues;
 - (2) evidence of a commitment to serve and act in the best interests of the citizens of the Village.
- (c) One member of the Village Council, appointed by the Mayor (subject to Council approval) shall serve as an ex-officio non-voting member of the Board.

Sec. 2-161. Advisory Capacity.

- (a) The powers and duties of the Board shall be solely of an advisory nature to the Village Council and Village Manager.
- (b) The Board shall act in accordance with Village Code Section 2-10.

Sec. 2-162. Rules of procedure.

- (a) The Board may adopt rules of procedure as authorized by Village Code Section 2-10(k). In the absence of adoption of such rules of procedure, the fundamental parliamentary procedures of Roberts Rules of Order shall apply subject to the provisions of Village Code Section 2-10.
- (b) During the first meeting of the Board, the members shall elect one of their number to act as Chairman and may elect a Vice-Chairman and a Secretary.
- (c) Four members shall constitute a quorum for the transaction of business of the Board. Official action shall be taken by the Board only upon the concurring vote of a majority of the members present at an official meeting of the Board.

Sec. 2-163 Jurisdiction, Duties.

The jurisdiction of the Board shall be solely advisory. Action of the Board shall be in the form of a written recommendation to the Village Manager and Village Council. The following matters shall be within the advisory jurisdiction of the Board:

- (1) Provide a forum for Village businesses and residents to discuss how the Crandon Boulevard Master Plan may be successfully implemented.
- (2) Provide recommendations to the Village Manager and Village Council regarding implementation of the Crandon Boulevard Master Plan.
- (3) Provide recommendations for obtaining community and intergovernmental support for implementation of the Crandon Boulevard Master Plan.

(4) Any other related matters assigned to the Board by the Village Council or Village Manager.

Sec. 2-164. Standards of conduct for members.

All members of the Board shall be subject to the standards of conduct for public officers and employees as set by federal, state, county, Village or other applicable law.

Sec. 2-165. Dissolution of Board.

The Board shall be dissolved upon completion of the work of the Board as reflected by the presentation to the Council of a report from the Board or from the Village Manager indicating that the Crandon Boulevard Master Plan has been implemented.

Section 3. **Severability.** That should any section or provision of this ordinance, or any portion thereof, any paragraph, sentence, or word be declared by a court of competent jurisdiction to be invalid, such decision shall not affect the validity of the remainder as a whole or part thereof, other than the part declared invalid.

Section 4. **Inclusion in the Code.** That it is the intention of the Village Council, and it is hereby ordained that the provisions of this Ordinance shall become and made a part of the Code of the Village of Key Biscayne; that the sections of this Ordinance may be renumbered or relettered to accomplish such intentions; and that the word "Ordinance" shall be changed to "Section" or other appropriate word.

Section 5. **Effective Date.** That this ordinance shall become effective immediately upon adoption at second reading.

PASSED AND ADOPTED on first reading this ____ day of March, 2004.

PASSED AND ADOPTED on second reading this ____ day of _____, 2004.

MAYOR ROBERT OLDAKOWSKI

ATTEST:

CONCHITA H. ALVAREZ, CMC, VILLAGE CLERK

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

WEISS SEROTA HELFMAN PASTORIZA
GUEDES COLE & BONISKE, P.A.
VILLAGE ATTORNEYS

F:/103.001/Ordinances/Crandon Blvd Master Plan Ordinance 2.26.04